



**New Horizons Regional Education Centers
Human Resources Department
520 Butler Farm Road
Hampton, Virginia 23666-1500
757-766-1100
Fax: 757-766-9402
<http://www.nhrec.org>**

POSITION ANNOUNCEMENT

July 27, 2016

POSITION: Auto Body & Refinisher Instructor-Part Time
LOCATION: Center for Apprenticeship and Adult Training
Butler Farm Campus, Hampton
STARTING SALARY: Salary based on experience and education
HOURS: Tuesday, Thursday 6:00 p.m. to 9:00 p.m.

PRIMARY FUNCTION:

Provides instruction and training services to adult students in the field of auto body technology; motivates students to develop skills in assigned subject matters specializing in one or more technical/trade area(s); performs related work as required. Works with general supervision.

QUALIFICATIONS:

The candidates must hold an ASE master certification (or be eligible to obtain that rating) or hold the appropriate certifications in Inter-Industry Conference on Auto Collision Repair (ICAR). Three years of industry experience is required.

REPORTS TO: Program Coordinator

APPLICATION PROCEDURE:

Interested individuals who meet the qualifications should submit the professional employment application, resume, and the names and phone numbers of three professional references to: New Horizons Regional Education Centers, Human Resources Department, 520 Butler Farm Road, Hampton, Virginia 23666.

CLOSING DATE: Open until filled.

In compliance with Executive Order 11246; Title II of the Education Amendments of 1976; Title VI of the Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1972; Title IX Regulation Implementing Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973; and all other federal, state, school rules, laws, regulations, and policies, New Horizons Regional Education Centers shall not discriminate on the basis of sex, age, race, color, national origin, religion or disability in its education programs and activities which it operates nor provisions of employment and services. Any complaints of alleged discrimination under Title IX (sex) and Section 504 (disability) should be referred to: The Human Resources Department, 520 Butler Farm Road, Hampton, VA 23666, (757) 766-1100, ext. 3377.