Cosmetology Syllabus

Program(s)         Cosmetology I – 420 Hours  
                  Cosmetology II – 420 Hours

Hours              840 Hours over a 2 year period.

Instructor         Michelle Sykes
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Location           New Horizons Woodside Lane
                  Room Number 119 and 120
                  13400 Woodside Lane
                  Building A
                  Newport News, VA 23061

Text and Supplements
                  Milady Standard Cosmetology, 13th Edition Textbook
                  MindTap for Milady Standard Cosmetology, 13th Edition

Student Organization
                  SkillsUSA

Program Description
                  The primary purpose of this cosmetology course is to train the
                  student in the basic practical skills, safety judgments, proper
                  work habits, and desirable attitudes necessary to obtain
                  licensure and for competency in entry-level positions in
                  cosmetology or a related career field.

How You Learn      The clock hour education is provided through a sequential set of
                  learning steps that address specific tasks necessary for state
                  board preparation, graduation, and entry-level job skills. Clinic
                  equipment, implements, and products are comparable to those
                  used in the industry. Each student will receive instruction that
                  relates to the performance of useful, creative, and productive
                  career-oriented activities. The course is presented through
                  comprehensive lesson plans that reflect effective educational
                  methods. Subjects are presented by means of lecture,
                  demonstration, and student participation. Audiovisual aids,
                  guest speakers, field trips, projects, activities, and other related
                  learning methods are used in the course.
Attendance

Students must attend 100 percent of the total course hours. Attendance will be factored into the student’s daily grade.

New Horizons Grading Policy

Grading scale is as follows:

<table>
<thead>
<tr>
<th>Score Range</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>100-90</td>
<td>A</td>
</tr>
<tr>
<td>89-80</td>
<td>B</td>
</tr>
<tr>
<td>79-70</td>
<td>C</td>
</tr>
<tr>
<td>69-60</td>
<td>D</td>
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<tr>
<td>59 and below</td>
<td>F</td>
</tr>
</tbody>
</table>

How Am I Graded?

Students are assigned theory study, a minimum number of practical experiences, and employability skill assessment which are required for course completion. Theory is evaluated after each unit of study and makes up 33% of final grade. Students must maintain a theory grade average of 85% or better and pass a final written exam prior to graduation. Students must make up all failed or missed tests and incomplete assignments. Practical assignments are evaluated as completed and counted toward course completion and make up 33% of final grade. Practical skills are evaluated according to text procedures, performance standards established by the state licensing agency. Employability skills make up 34% of final grade and are based on employer needs in an entry level employee.

What You Learn

**Orientation:** History & Career Opportunities, Life Skills, Your Professional Image, Communicating for Success

**General Sciences:** Infection Control: Principles and Practices, General Anatomy and Physiology, Skin Structure, Growth, and Nutrition, Skin Diseases and Disorders, Nail Structure & Growth, Nail Disorders & Diseases, Properties of the Hair and Scalp, Basics of Chemistry, Basics of Electricity

**Hair Care:** Principles of Hair Design, Scalp Care, Shampooing, & Conditioning, Haircutting, Hairstyling, Braiding and Braid Extensions, Wigs & Hair Additions, Chemical Texture Services, Haircoloring

**Skin Care:** Hair Removal, Facials, Facial Makeup

**Nail Care:** Manicuring, Pedicuring, Nail Tips & Wraps, Monomer Liquid & Polymer Powder Nail Enhancements, Light Cured Gel

**Business Skills:** Preparing for Licensure & Employment, On the Job, The Salon Business

**Virginia Department of Rules and Regulations:** Codes and Compliance
State Agency
Virginia State Board of Cosmetology and Barbering

I Finished. Now What?
Upon successful completion of this course, you will be able to:
1. Project a positive attitude and a sense of personal integrity and self-confidence.
2. Practice effective communication skills, visual poise, and proper grooming.
3. Respect the need to deliver worthy service for value received in an employer-employee relationship.
4. Perform basic manipulative skills in the areas of hairstyling, hair shaping, hair coloring, texture services, scalp and hair conditioning, skin and makeup, manicures, pedicures, and nail extensions.
5. Perform the basic analytical skills to determine proper makeup, hairstyle, and color application for the client’s overall image.
6. Apply learned theory, technical information, and related matter to assure sound judgments, decisions, and procedures.

What Have I Earned?
State of Virginia Cosmetology License

After I Graduate:
To ensure continued career success, the graduate will continue to learn new and current information related to skills, trends, and methods for career development in cosmetology and related fields.