

Academy of Advanced Technical Careers Business Industry Council Bylaws

The Academy of Advanced Technical Careers (the “Academy”) is intended to be an employer driven partnership to facilitate education and training of high school students in the careers of manufacturing, construction, and automotive technology.

The Academy Business Industry Council will be responsible in providing guidance and recommendations related to the Academy’s mission and functions to the Executive Director, superintendent committee, and NHREC Board of Trustees. The Council’s focus will include, but not limited to, the following:

- Employment process for hiring of Academy teachers;
- Budget recommendations related the Academy program operations. The Executive Director shall assist so that it is aligned with the Board’s regular budget development processes;
- Curriculum development and alignment with applicable standards and requirements;
- Academy Pathway and Program(s) development that is aligned or realigned to workforce demands.
- Student enrollment to include pre-requisites, application, and selection processes;
- Instructional Design to support state and local employment competencies;
- Professional Development of faculty to include on-site and work experience opportunities;
- Work Based Learning opportunities for students to include: apprenticeships, mentorships, internships, etc.;
- Business Recruitment, Talent Acquisition, and Retention design to assisting student transition and retention employment;
- Marketing strategies to include student recruitment;
- Business resources, grants, and donations to further Academy mission.

Academy Business Industry Council Appointment

The Academy Business Council members will be appointed by and governed by the Board of Trustees as established within the Association's Agreement "to establish and manage the business, property and affairs of this Association and to provide for the operation of the Center" (at Section I.D.2) and "to make all decisions of policy and employ all personnel necessary to carry out the purposes of this Association" (at Section I.D.3); The Business Council shall also be subject to applicable law and oversight including that of the Board, the Virginia Department of Education, and relevant federal and State law and regulations.

The Academy Business Industry Council Membership selection and terms shall be as follows:

- Twelve voting members with four each being selected from the fields of manufacturing, construction, and automotive.
- Four non-voting members with one student representative, one parent representative, one divisional director of school counselors, and the Board's Executive Director or Designee.
- Council voting member terms shall be three years. Initial selections shall be two members from the manufacturing, construction, and automotive fields for terms of three years; one member from manufacturing, construction, and automotive fields for terms of two years; one member from manufacturing, construction, and automotive fields for terms of one year.
- Council non-voting member terms, except for Executive Director, shall be one year.
- Council members shall not be subject to a service limitation period.
- Should Council member vacancy(s) occur, the Council shall appoint a member to serve the remaining, unexpired term of such member's term.

The Academy Business Industry Council officers and meeting schedule.

1. The Council shall meet no less than six times per year with regular meetings generally occurring the month before regular Board meetings. Special meetings may be called at any time deemed necessary by the Council. The Executive Director or Designee shall attend all Council meetings.

2. Subsequent to the Board's Organizational Meeting the Business Industry Council shall conduct its Organizational Meeting. At such meeting, the Council shall select by majority vote a chairman and vice-chairman. The Executive Director shall preside over the Organizational Meeting until the chairman is elected. The Council shall also approve a Secretary for the Council. If a vacancy occurs in the chairman or vice-chairman positions, the Council shall fill such vacancy at its next ensuring regular or special meeting.

3. Council Officers

- The chair of the Council will
 - preside at Council meetings;
 - performs such duties as prescribed by the Council;
 - prepare agenda with Executive Director for Council meetings;
 - possess the same right as other members to offer resolutions, make or second motions, discuss questions, and vote thereon. When making a motion, the chairman will vacate as presiding officer and make the motion as any other member of the Council; and
 - call special meetings of the Board.
- The vice-chair shall possess the powers and duties of the chair in the chair's absence or disability.
- The Clerk shall record minutes of meetings and maintain other records of the Council in conjunction with the Executive Director's Administrative Assistant.
- The Council may adopt bylaws consistent with the provisions herein to conduct its business.

4. Council Business

- a. A meeting quorum for Council action to be voted upon will require eight voting members to be in attendance. If a quorum is not achieved an electronic vote may be obtained for absent members.
- b. The Council has the authority to make bylaw amendments except related to Governance which would require approval Board approval.