



Signed and completed forms should be emailed or faxed to:

Laura Vobrak, Mentorship Specialist

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The purpose of this agreement is to establish a good-faith working relationship between students enrolled in the Governor's School mentorship program and their mentors. The intent of this form is to help establish a few basic and mutually-understood standards of cooperation that will help ensure the success of the program for all parties involved. Students are required to complete a minimum of 30 hours per quarter (9 weeks), or an average of four (4) hours per week with their mentors, **outside of school hours**. The dates and times per week will be logged into the students' journals and initialed by their mentors.

Student Name: _____ Email: _____ Phone: _____

Mentor Name: _____ Phone # _____ Fax # _____

Mentor's Email: _____ Area of Expertise: _____

Mentor's Mailing Address: _____

STUDENT: I agree to . . . (Place a check in space provided to indicate agreement.)

_____ Perform a minimum of 30 hours per quarter, or an average of 4 hours per week on my mentorship.

_____ Dress appropriately and perform my duties and assignments professionally and to the best of my ability at all times.

_____ Adhere to Governor's School, mentorship, and mentor's organizational time and duty commitments, or, if I cannot attend, to provide 24 hours' notice to my mentor if at all possible.

MENTOR: I agree to . . . (Place check in space provided to indicate agreement.):

_____ Provide information and training for the mentee.

_____ Provide supervision to the mentee and provide feedback in a timely manner on performance.

_____ Help mentee develop a meaningful project related to skills, interests, and available time.

_____ Verify and initial the mentee's time sheet for each session.

_____ Sign study proposal and final document to indicate approval of content.

_____ Date: _____
Student Signature

_____ Date: _____
Mentor Signature