



New Horizons Educational Foundation
520 Butler Farm Road
Hampton, VA 23666

TEACHER GRANT APPLICATION

Application Deadline: April 28, 2023

Applications must be typed.

PART ONE: APPLICANT DATA

Grant Title:

Primary Applicant:

Position:

School:

Grade Level:

Additional Staff Involved with Grant:

Contact Information:

Email:

Work:

Home:

Total Grant Funds Requested:

Education Foundation use ONLY

PART TWO: GRANT GUIDELINES

Location for Funding: (check all that apply)

Partially Funded \$ _____ ☐ Denied Funding

☐ Fully Funded \$ _____ ☐

- ☐ CFA Kiln Creek Campus
- ☐ CFA Woodside Lane Campus
- ☐ CFA Yorktown Middle School Campus
- ☐ CFAAT Butler Farm Campus
- ☐ CFAAT Woodside Lane Campus
- ☐ CTE Butler Farm Campus
- ☐ CTE Woodside Lane Campus
- ☐ GSST Butler Farm Campus
- ☐ Newport Academy Woodside Lane Campus
- ☐ YWC Butler Farm Campus

Photo Rec'd: ☐ Yes ☐ No ☐ N/A

Continuation of funding: ☐ Yes ☐ No

If yes, grant year: _____

Notes:

The mission of the New Horizons Education Foundation (NHEF) is to secure and provide additional financial resources that will support and enhance an exemplary educational experience for all students in New Horizons Regional Education Centers (NHREC). This will be accomplished through building relationships between NHEF, the teachers, the students, the school districts, and the community.

By submitting this grant application, you are confirming the following:

- All grants must be submitted annually.
- Identical grants may only be funded for three consecutive years.
- Grants are only awarded if funding is not available through capital, department, or technology plan budgets.
- Grants are not funded for field trips or any other student transportation.
- If your proposal is approved, you will be required to submit photographs of your grant in action by **January 31, 2023**. Failure to submit photographs can preclude additional funding.
- All items purchased with grant funds awarded by the NHEF shall remain the property of NHREC and not that of the grant recipient.
- More specifically, all items purchased with grant funds awarded by the NHEF shall remain the property of the school to which the grant award check is made payable, as documented by the items' addition to the school inventory.
- Additional computers or other equipment necessary for the grant project must be funded by the school.
- If technology is included in a grant and needs to be installed, you need to check with NHREC IT Department to ensure that NHREC will support it. Otherwise, installation costs need to be added to the grant budget.
- Any funding awarded must be used by **April 12, 2024**, unless otherwise approved by the NHEF.
- Money not used by the end of the current school year shall be returned to the NHEF.
- All grant submissions must request exact dollar totals in their budgets.
- The NHEF reserves the right to require a revised budget submission should the quote exceed normal expectations.
- Please do not use sale prices in your grant application. These costs may vary from when you submit the application and when the items are purchased.
- Teachers may only submit one grant application for the 2023-2024 school year. The amount requested cannot exceed **\$3,000**.

Before proceeding, please confirm with your initials and date that you have read and fully understand the guidelines presented in Part Two of this application.

Applicant's Initials:

Date:

PART THREE: GRANT SPECIFICS

General Project Description: (to include a detailed implementation plan)

- A. Is this request to continue support for a previously funded NHEF Grant? If yes, please identify the former grant and explain the need for additional funding.

- B. Subject areas included in the grant (Check all that apply):

- ☐ English
- ☐ Math
- ☐ History
- ☐ Science
- ☐ Technology
- ☐ Foreign Language
- ☐ Other _____

Describe briefly how this grant will be used to facilitate students actively engaged in learning.

- C. What SOLs or other standards does the project address?

D. What specific results do you expect from the implementation of this project, and how will results be measured?

D. How many students will benefit from this project?

PART FOUR: BUDGET

Itemized Budget (not to exceed \$3,000). Please identify the cost per item to the penny.
(Example: 10 books @ \$3.19 = \$31.90).

A. Please do not use Sale Prices in your Itemized Budget.

Qty. Total Cost

	Item	Unit Cost	Quantity	Total
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
		Shipping Costs		
	Exact Final Total			

B. **Could the proposal be implemented if only partial funding is awarded? Please explain.**

(Dependent on available funds and the number of grant requests, it may not be possible to fully fund all requests received. Partial funding of applications may occur.)

- How will the school support recurring costs and/or maintenance to continue the project after the grant funding is exhausted?

- All grant monies awarded must be spent by **April 12, 2024**. Please explain if your project would need funding provided beyond this date.

PART FIVE: SUBMISSION

With my signature below, I hereby submit this grant to the New Horizons Education Foundation for its consideration.

⇒ Applicant's Signature:

Date signed:

⇒ Principal's/Director's Signature:

Date signed:

All applicants must submit a completed hard copy application by April 28, 2023.

Submit by pony to:

**New Horizons Education Foundation – Teacher Innovation Grant Application
c/o Kimberly Bracy, Board Clerk**

or Submit by mail to:

**New Horizons Education Foundation – Teacher Innovation Grant Application
c/o Kimberly Bracy, Board Clerk
520 Butler Farm Road
Hampton, VA 23666**