# Cosmetology Syllabus

Program(s)

Cosmetology I – 420 Hours

Cosmetology II – 420 Hours

**Hours** 840 Hours over a 2-year period.

**Instructor** Keyona Saulsberry

Keyona.Saulsberry@nhrec.org

757-874-4444 ext. 5558

**Location** New Horizons Woodside Lane

Room Number 119 and 120

13400 Woodside Lane

Building A

Newport News, VA 23061

**Text and** Milady Standard Cosmetology, 14<sup>th</sup> Edition Textbook

**Supplements** CIMA for Milady Standard Cosmetology, 14<sup>th</sup> Edition

Student

**Organization** SkillsUSA

**Program Description**The primary purpose of this cosmetology course is to train the student in the essential practical skills, safety judgments, proper

work habits, and desirable attitudes necessary to obtain

licensure, and for competency in entry-level positions in the

cosmetology field or a related career field.

How You Learn The clock-hour education is provided through a sequential set of

learning steps that address specific tasks necessary for state board preparation, graduation, and entry-level job skills. Clinic equipment, implements, and products are comparable to those used in the industry. Each student will receive instruction related to the performance of useful, creative, and productive career-oriented activities. The course is presented through comprehensive lesson plans that reflect effective educational methods. Subjects are presented by means of lectures,

demonstrations, and student participation. Audiovisual aids, guest speakers, field trips, projects, activities, and other related

learning methods are used in the course.

#### **Attendance**

Students must attend 100 percent of the total course hours. Attendance will be factored into the student's daily grade.

## **New Horizons Grading Policy**

The Employability grade for each day absent will be a "0"

The grading scale is as follows:

100-90 - A

89-80 - B

79-70 - C

69-60 - D

## How Am I Graded?

59 and below – F

Students are assigned theory study, a minimum number of practical experiences, and employability skill assessment which are required for course completion. Theory is evaluated after each unit of study and makes up 33% of final grade. Students must maintain a theory grade average of 85% or better and pass a final written exam prior to graduation. Students must make up all failed or missed tests and incomplete assignments. Practical assignments are evaluated as completed and counted toward course completion and make up 33% of final grade. Practical skills are evaluated according to text procedures, and performance standards established by the state licensing agency. Employability skills make up 34% of final grade and are based on employer needs in an entry level employee.

#### What You Learn

**Orientation:** History & Career Opportunities, Life Skills, Your Professional Image, Communicating for Success

<u>General Sciences:</u> Infection Control: Principles and Practices, General Anatomy and Physiology, Skin Structure, Growth, and Nutrition, Skin Diseases and Disorders, Nail Structure & Growth, Nail Disorders & Diseases, Properties of the Hair and Scalp, Basics of Chemistry, Basics of Electricity

*Hair Care:* Principles of Hair Design, Scalp Care, Shampooing, & Conditioning, Haircutting, Hairstyling, Braiding and Braid Extensions, Wigs & Hair Additions, Chemical Texture Services, Haircoloring

**Skin Care:** Hair Removal, Facials, Facial Makeup

**Nail Care:** Manicuring, Pedicuring, Nail Tips & Wraps, Monomer Liquid & Polymer Powder Nail Enhancements, Light Cured Gel

**Business Skills:** Preparing for Licensure & Employment, On the Job, The Salon Business

#### <u>Virginia Department of Rules and Regulations:</u> Codes and Compliance

#### **State Agency**

Virginia State Board of Cosmetology and Barbering

### I Finished. Now What?

Upon successful completion of this course, you will be able to:

- 1. Project a positive attitude and a sense of personal integrity and self-confidence.
- 2. Practice effective communication skills, visual poise, and proper grooming.
- 3. Respect the need to deliver worthy service for value received in an employer-employee relationship.
- 4. Perform basic manipulative skills in the areas of hairstyling, hair shaping, hair coloring, texture services, scalp and hair conditioning, skin and makeup, manicures, pedicures, and nail extensions.
- 5. Perform the basic analytical skills to determine proper makeup, hairstyle, and color application for the client's overall image.
- Apply learned theory, technical information, and related matter to assure sound judgments, decisions, and procedures.

## What Have I Earned?

State of Virginia Cosmetology License

### After I Graduate:

To ensure continued career success, the graduate will continue to learn new and current information related to skills, trends, and methods for career development in cosmetology and related fields.