



**New Horizons Regional Education Centers
Human Resources Department
520 Butler Farm Road
Hampton, Virginia 23666-1500
757-766-1100
Fax: 757-766-9402
<http://www.nhrec.org>**

POSITION ANNOUNCEMENT

November 30, 2018

POSITION: HVAC INSTRUCTOR Part Time Evenings
LOCATION: Center for Apprenticeship and Adult Training
\$20.00 - \$25.00 per hour
STARTING SALARY: (Salary based on experience and education)
START DATE: January 2019

PRIMARY FUNCTION: Position is responsible for instructing adult students in the field of heating, ventilation, air-conditioning and refrigeration (HVAC-R) and creating a safe and orderly learning environment. Position develops knowledge, skills, and talents of students, utilizing a variety of instructional techniques appropriate to students' interests and abilities.

QUALIFICATIONS: High school diploma and a minimum of three years of verifiable experience in the HVAC trade in residential and/or commercial construction. EPA certification required. Journeyman or Masters license in HVAC or an Associate's Degree (AAS) in Technical Studies with a Specialization Heating, Ventilation, Air Conditioning, and Refrigeration Technology or the equivalent is preferred. In-depth knowledge and working skills and abilities in the field of heating, ventilation, air-conditioning and refrigeration devices and equipment.

REPORTS TO: Program Coordinator

APPLICATION PROCEDURE:

Interested individuals who meet the qualifications should submit the professional employment application, resume, and the names and phone numbers of three professional references to: New Horizons Regional Education Centers, Human Resources Department, 520 Butler Farm Road, Hampton, Virginia 23666.

CLOSING DATE: Open until filled.

In compliance with Executive Order 11246; Title II of the Education Amendments of 1976; Title VI of the Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1972; Title IX Regulation Implementing Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973; and all other federal, state, school rules, laws, regulations, and policies, New Horizons Regional Education Centers shall not discriminate on the basis of sex, age, race, color, national origin, religion or disability in its education programs and activities which it operates nor provisions of employment and services. Any complaints of alleged discrimination under Title IX (sex) and Section 504 (disability) should be referred to: The Human Resources Department, 520 Butler Farm Road, Hampton, VA 23666, (757) 766-1100, ext. 3377.